

Glasgow East Arts Company Limited

JOB DESCRIPTION – Technician

Platform, the arts centre at the heart of the award-winning Bridge complex in Easterhouse is recruiting for two Technicians to join our team at an exciting time in our company development. We seek experienced and enthusiastic professionals to work with us and support the delivery of all technical requirements and set up for activities across the company.

The Technician is a fundamental role within Platform, at the heart of our operations. If successful, you will form part of our core staff team, working closely with our current technical team of permanent and sessional workers and liaising across the organisation to ensure all activity is carried out safely and in accordance with current Health & Safety legislation whilst providing the highest level of customer service.

Platform is run by Glasgow East Arts Company (GEAC). We are a strategic partner at The Bridge which launched in 2006 as an aspirational new facility for arts, leisure and learning comprising Glasgow Kelvin College, Glasgow Life's swimming pool and library. GEAC Trading operates the Café Bar at The Bridge.

We work with a range of partners, funders, local organisations and communities groups to deliver our cross arts programme both within our building and across the north east of Glasgow and beyond.

Platform is financially supported by Creative Scotland and Glasgow City Council's Communities Fund alongside many other partners from housing associations and community health partnerships to The Robertson Trust.

For further details and to download an application form please go to our website, www.platform-online.co.uk/latest

Please e-mail HR@platform-online.co.uk if you would like to discuss the role further and we will get back to you as soon as possible.

Deadline for applications is midday on **Tuesday 26th May** with interviews planned for **Thursday 4th and Friday 5th June**.

JOB DESCRIPTION – TECHNICIAN

POST	Technician
HOURS	35 hours per week over 7 days
SALARY	£29,075 per annum plus company pension scheme
REPORTS TO	Artistic Director & Chief Executive

This post is subject to a PVG scheme check

JOB PURPOSE:

To support the day-to-day running of the technical production of Glasgow East Arts Company's active programmes led at Platform and across northeast Glasgow including:

- To support in-house and visiting productions and ensuring that work is done safely, spaces are tidy, equipment is rigged and ready for events and activities
- Support our event hires function and provide excellent customer service
- To support the set-up of spaces and ensure all are clean, tidy and ready for core programme events and activities

KEY TASKS:

Technical Duties

- Key holder, responsible for opening and locking the auditorium and all other Platform rooms and spaces
- Load in, rig and prepare scenery, lighting, sound, AV and associated technical equipment as required or as directed
- Welcoming visiting companies, assisting with get-in, rigging, plotting, focusing, operating flying systems, operating lighting/sound/AV when required
- To liaise with in-house and external agencies as well as visiting companies, promoters and artists to provide a high standard of service and to ensure that their specific needs and requirements are met as far in advance as possible.

- To support the maintenance and PAT of all Platform equipment as required by current regulations, as directed
- Ensure that technical areas are kept tidy, and high standards are maintained
- Supervise and direct casual and freelance technical staff
- Working with our partners and in-house creative team on elements of design when required
- To provide support to the Platform events programme outwith the main building, across northeast Glasgow as required
- To support the set-up of meetings and conferences
- Support the preparation of risk assessments and engage in all aspects of safe and efficient working practices, follow procedures and ensure the use of any safety and PPE equipment
- Keep abreast of the advancement of technical services, equipment and operations – support from the company can be made available here

Other Duties

- Provide excellent customer service to all our visiting companies and hires alike
- Attend relevant internal and external meetings when requested
- Support the maintenance of relationships with internal and external stakeholders and partners
- Ensure that IPAF (PAV) license, to allow working at height and any other essential workplace training certificates and qualifications are kept up to date
- This description is indicative of the nature and level of responsibilities associated with this job. It is not exhaustive and the job holder will be required to undertake other duties and responsibilities commensurate with the role
- Assist and support the installation of Visual Art exhibitions

Desirable Experience

- Experience of working effectively with amateur and professional performance companies

- Knowledge and experience of lighting, rigging, focusing, plotting, power, DMX runs using an ETC Ion & ETC Ion Xe
- Knowledge and experience of sound, including rigging and operation of analogue & digital desks – GEAC currently uses an Allen & Heath SQ6
- Knowledge and experience of working with Projection & AV using QLab
- Good knowledge of Windows and Apple products
- Ability to organise & prioritise workload and to work effectively to meet deadlines
- Experience of preparing risk assessments and engaging in all aspects of safe and efficient working practices, following procedures and ensuring the use of any safety and PPE equipment

PERSON SPECIFICATION

Criteria	Essential	Desirable	Evidence
<i>Education, Qualifications & Training</i>	<ul style="list-style-type: none"> • HND / Degree or equivalent in related sector 	<ul style="list-style-type: none"> • Additional CPD or post-graduate qualification 	<ul style="list-style-type: none"> • Application • Certificates
<i>Skills, Knowledge & Competencies</i>	<ul style="list-style-type: none"> • A clear desire to pursue a career in technical theatre (employment, education, work experience) • Professional working experience in all aspects of lighting, sound and audio-visual work • Technical working experience of outdoor performance and events • Experience of event planning and delivery • Considerable knowledge of Health & Safety practice and current requirements related to the arts sector • Excellent interpersonal skills and experience of delivering quality customer service • Experience as a collaborative worker • Comfortable working at height • Skills in Microsoft Windows & Office 365 • Experience using ETC products, specifically an Ion Xe • Experience using Digital Sound desks; specifically, an Allen & Heath SQ6 • Knowledge and experience of operating and programming intelligent lighting fixtures 	<ul style="list-style-type: none"> • Experience of working across artforms i.e. music, visual art and performance • Applied interest in technology • Applied interest in sustainable working practices • Ability to work flexibly and adapt quickly • Knowledge & experience of lighting design • Knowledge of DMX protocols • Knowledge of intelligent lighting fixtures • Experience in PAT testing and minor maintenance • IPAF PAV license holder • Experience using QLab • Experience of coordinating and managing radio frequencies and using radio microphones • First Aid experience • Knowledge of COSHH • Winch and hemp flying experience • Basic knowledge of networking • Experience of using open sound control (OSC) • Experience of mixing live bands • Full UK driving licence 	<ul style="list-style-type: none"> • Application • Certificates • Interview

Please Consider

The work can be physically demanding and includes working at height and carrying heavy equipment

It would be advantageous to hold or have a willingness to obtain an IPAF (PAV) license to allow working at height in areas of our building

The role is to work 35 hours per week – these hours will vary according to the programme requirements and will require you to work evenings and weekends

It is expected that the vast majority of tasks and duties will require the Technician to work onsite at Platform but we also deliver Outreach activity at venues across North East Glasgow.

To Apply...

If you are interested in making an application, please send a cover letter detailing what interests you about the role and outlining the qualities and experiences that make you a good fit for the position.

This letter should be no more than two sides of A4, embracing a font size no smaller than 11pt, any letters longer than two sides of A4 will be disregarded.

Please send a copy of this letter along with an up to date CV to:

HR@platform-online.co.uk before midday (12pm) on Tuesday 26th May 2026

A shortlist of applicants will be invited to interview on **Thursday 4th or Friday 5th June 2026**

Confirmation of the interview panel and the questions they will be asking will be provided to each shortlisted applicant.

If you have any questions about the role or the recruitment process please email HR@platform-online.co.uk